



PARTIAL LIST OF POLICIES GOVERNING EVENTS AT RIVER PARKS

INSURANCE: During the life of this Event Contract, the Permittee shall, at their own expense, maintain in full force and effect, insurance policies written by an insurance company authorized to do business in the State of Oklahoma, in such form and with such endorsements as shall protect the Authority against any and all such damages, loss, claim or expense resulting from the operation of this Event.

Specifically, the Permittee shall maintain the following insurance coverage:

Worker's Compensation (if applicable): Statutory

Employer's Liability (if applicable): \$100,000 each accident

Comprehensive General Liability

Bodily Injury: \$175,000 individual any single accident

Bodily Injury: \$1,000,000 multiple claimants any single accident

Property Damage: Each Accident, \$50,000; and

Product Liability Insurance: Same as bodily injury.

Comprehensive Automobile Liability

Bodily Injury: \$175,000 individual any single accident

Bodily Injury: \$1,000,000 multiple claimants any single accident

Said policies must specifically name these three entities:

1. River Parks Authority, Tulsa, Oklahoma; 2. City of Tulsa, and 3. Tulsa County

as Additional Insureds and granted a Waiver of Subrogation as required by written contract thereunder; until such policies of insurance reflecting such coverage have been submitted to and approved by Authority, this contract is without force or effect.

(Important Note: These three entities must be named as "ADDITIONAL INSUREDS and Waiver of Subrogation". This is not the same as "Certificate Holder!" See your insurance agent--this is the most common reason for rejected certificates.)

Damages: Permittee shall reimburse Authority for any damages that occur in conjunction with the Event, including setup or tear-down, to turf, vegetation, pavement, or other structures, equipment or facilities of the Authority, whether caused by willful intent or accident.

Cleanup: Permittee shall be solely responsible for cleanup of the entire area used for the Event. All trash, debris, etc., shall be bagged and placed inside one of the large containers ("dumpsters"). Permittee is specifically instructed NOT to use trash barrels located in the park, as these containers are not intended for the volume of trash generated by an event. Authority will charge Permittee for cleanup of the entire area used by the Event if the Permittee's cleanup is deemed unsatisfactory. The judgment of the quality and satisfaction of cleanup will be solely the determination of the Executive Director of the Authority or his duly appointed designee.

Authority's Access to Event: Permittee, regardless of security arrangements for the Event, will allow Authority the full right of ingress and egress for its employees, as may be required to inspect the operation of the Event, to assure public safety, or to perform maintenance or other tasks deemed necessary by the Authority. It shall be the responsibility of the Permittee to inform all event security personnel and event staff of this provision.

Sound & P.A. Equipment: Under no circumstances is amplification of sound permitted in the park before 10 a.m. If a p.a. system or other amplification of sound is to occur during the event, the Authority will furnish a sound monitor and charge the Permittee an hourly rate.

Tent Permits: The City of Tulsa requires that any tent in excess of 400 square feet must have a tent permit. For information on obtaining a permit, contact the City of Tulsa Building Permits, Room 103, City Hall, 596-9656.

NOTE: River Parks does not issue these permits - this is done by the City of Tulsa.

Vendors: Permittee is responsible for applying for, paying and or collecting any and all fees owed to the Oklahoma Tax Commission. Authority will not be responsible for collecting or paying the Oklahoma Tax Commission for vendor sales.



FEE SCHEDULE & RENTAL RATES

Park Usage Fees:

River West Festival Park - The 14-acre festival site, located on the west bank of the Arkansas River at 2100 South Jackson Avenue, features the availability of extensive electrical and water distribution throughout the site, public parking, handicapped parking, restrooms, four hours of staff time, and event office space.

Basic Fee - Includes access to the amenities described above, plus 10 trash barrels.

One Day: \$750 (\$500 for non-profit)

Each Additional Day, if required for set-up or tear-down: \$250

Additional Staff, if required: \$15 per person per hour

Clean-Up - Costs based upon size of event and scope of clean-up required. You must contract for clean-up services through the River Parks Authority.

All other Areas of River Parks - Applies to all events not held at River West Festival Park. Please note that the 41st Street Plaza is not available for reservations; it is a first-come, first-served area only, due to its popularity.

Basic Fee – Includes exclusive use of a specific area of River Parks.

One Day: \$90, due two weeks prior to the event.

Participant Fee – Pertains to all events where participants use the River Parks trail system, such as runs, walks, and bike rides.

Fee of \$2 per participant, due within two weeks following the event.

All events will be evaluated on a case by case basis as to their impact on the park, and additional fees may be charged at the discretion of the River Parks Authority. All such charges will be clearly listed in the Event Contract.

Commercial Filming and Still Photography:

Businesses or individuals wishing to film in an area of River Parks must fill out an event application.

Commercial Filming – Insurance certificate is required.

Fee of \$75 per event

Still Photography - Insurance certificate is not required, unless Permittee requests to close an area of the park, desires to drive a vehicle on park property, or if Authority deems activity would pose a risk to a normal park user.

7 day pass: \$ 40

6 month pass: \$ 75

Annual pass: \$125