



River Parks Authority Geocaching Policy

1. Individuals wishing to place caches or letterboxes in River Parks must first obtain a permit for each geocache or letterbox they wish to place. Permits are obtained by submitting a Geocache Placement Application to the River Parks Authority.
2. The Executive Director, or a staff member designated by the Director, is responsible for reviewing the Application and approving or denying the permit request.
3. Any proposed location is subject to inspection and approval by the River Parks staff before permission to place a geocache or letterbox is granted.
4. Geocaches and letterboxes may not be placed in protected areas or those marked as off-limits. This includes nature preserves and sites of historical or cultural significance that may or may not be marked as such on park maps. In addition, they may not be placed in potentially harmful areas, e.g. near poison oak, near river's edge, etc.
5. A permit is valid for a period of three years from the date of issue. Prior to expiration of the three-year permit, the geocache or letterbox must be either re-permitted or removed.
6. Geocache and letterbox contents must be suitable for all ages. Food, alcohol, tobacco, weapons or other dangerous items, prescription or illicit drugs, and adult items may not be placed in the cache. The cache must be in a secure, weatherproof container, with a label affixed to the outside which states "Official Geocache."
7. Hiding a geocache or letterbox must involve no disturbance of the environment, park users, wildlife or existing structures.
8. Geocaches and letterboxes must be placed in such a manner as to allow multiple ways to arrive at the geocache or letterbox, thus preventing the creation of spur or "social" trails.
9. The cache or letterbox owner must make monthly maintenance checks on the cache or letterbox. Any cache or letterbox showing evidence of environmental damage, such as an unauthorized trail leading to it or a new clearing around it, must be moved or removed, or it will be removed by park staff. If the cache or letterbox is moved, the new location must be re-permitted.
10. Unauthorized caches and letterboxes, and those geocaches and letterboxes violating this policy, will be removed.